

Človek v ohrození, nezisková organizácia

Department/Division: Human rights film festival One World

People in Peril is a non-profit civil society association, established in Slovakia in 1999. Our mission is to provide effective support to those who suffer the consequences of natural catastrophes, conflicts and authoritarian regimes. Through our activities in Slovakia we strive to contribute to forming open, tolerant and solidary society. Our activities range from Humanitarian Aid and Development Cooperation to Human Rights Advocacy and Education and Awareness Raising Activities in Slovakia, which include the One World Documentary Film Festival.

Position title: Assistant to Human Rights section / Human rights festival One World

Position purpose: Assistance in organising Human rights film festival One World

Duties and responsibilities: - Assistance with organisation of the human rights festival One World

- Administration of web portal of the human rights festival One World
- Communication with stakeholders, possibly with project partners and donors
- Maintenance of the video library
- Website update, promotional activities
- Logistic support
- Assistance with projects in progress and conducting and evaluating of future project grants related to human rights

Qualifications

Field/s of study:

- Education
- Environmental sciences
- Social and behavioural sciences
- Earth sciences

Level of study: not relevant

Professional competencies: organizational skills, communication skills and flexibility

Key competencies/Language skills:

- English - Upper intermediate (Preferred)

Key competencies/Computer skills:

- Spreadsheets - Independent user

Key competencies/Other:

- Interpersonal Skills
- Responsibility
- Communication

How to apply

Please send CV, cover letter by 28/04/2017 at the latest.

Facts

Economic sector: Other professional, scientific and technical activities

Size: staff 1 to 20

Working language/s: English

Type of work placement: Internship

City/Country: Bratislava Slovakia

Earliest start date: 14/08/2017

Latest start date: 14/11/2017

Duration: 3.0 months

Remuneration:

Financial contribution: none EUR/month

Contribution in kind:

- none

Application

Required application documents: CV, cover letter

Application deadline: 28/04/2017