

Česká centra

Department/Division: České centrum Kyjev

Czech Centres are a contributory organisation of the Ministry of Foreign Affairs of the Czech Republic, established to promote the Czech Republic abroad. The network of Czech Centres abroad is an active tool of the foreign policy of the Czech Republic in the area of public diplomacy and culture.

Position title: Czech language teacher

Position purpose: Teaching Czech as a foreign language to Ukrainians (Kyjev, Lvov, Dnipro, Charkov, Vinnica, Ivano-Frankovsk, Oděsa, Záporoží)

Duties and responsibilities: Providing professional assistance in Czech language courses organized by the Czech Center Kiev in 8 cities of Ukraine. Teaching Czech language, conscientious preparation for classes, evaluating tests and homework of the participants of Czech language courses. Cooperating on cultural events of the Czech Centre Kiev.

Qualifications

Field/s of study:

- Languages

Level of study: not relevant

Professional competencies: Excellent knowledge of Czech language, knowledge of Ukrainian or Russian is an advantage. Pedagogical / personality prerequisites for teaching, previous pedagogical practice is an advantage. Independence, reliability, communicativeness and, above all, desire to teach.

Key competencies/Language skills:

- Czech - Proficiency (Required)
- Russian - Elementary (Preferred)
- Ukrainian - Elementary (Preferred)
- English - Elementary (Preferred)

Key competencies/Computer skills:

- Word processing - Basic user

Key competencies/Other:

- Initiative- Reliability- Responsibility- Communication- Teamwork- Adaptability/Flexibility -
Motivating & Inspiring

How to apply

Please send CV , cover letter by **31/05/2017 at the latest.**

Facts

Economic sector: Activities of extraterritorial organizations and bodies

Size: staff 51 to 250

Working language/s: Czech

Type of work placement: Internship

City/Country: Kiev/Ukraine

Earliest start date: 04/09/2017

Latest start date: 18/09/2017

Duration: 3.0 months

Remuneration:

Financial contribution: to be specified by UPOL EUR/month

Contribution in kind: accommodation, travel allowance

Application

Required application documents: CV , cover letter

Application deadline: **31/05/2017**